



Happy Hearts Montessori School -KENT

PRE-K & SCHOOL AGE TUITION AGREEMENT

SY 2023-2024

Student: _____

Fee Schedule for Pre-K to School Age Enrollment for SY 2023-2024

Program information: Days are scheduled consecutively. (5 Days a Week)

<input type="checkbox"/> ½ Day AM (9:00 – 12:00) 5 Days (will not be offered in SY 2023-2024)	<input type="checkbox"/> ½ Day AM (12:30 – 3:00) 5 Days (will not be offered in SY 2023-2024)	<input type="checkbox"/> Full Day AM (9:00 – 3:30) 5 Days
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Non-Refundable Registration Fees Due Upon Enrollment

A non-refundable \$125 registration and \$100 materials fee for the school year is due upon registration.

2023-2024 Sept 1st to Jun 21st Pre-K and School Age (2.5years to 13 years old)	Registration Fee	Materials Fee
Full Day	\$125	\$100

Annual Tuition Schedule

Tuition amounts are reflective of the entire school year but are divided into ten equal installments due on the first school day of each month beginning in September. The last payment is due on first school day of June

2023-2024 Sept 1st to Jun 21st Pre-K and School Age (2.5years to 13 years old)	Annual Tuition	Monthly Tuition Payments Sept-Jun	Additional Fees for Extra Hour \$15 (7-9am, 3:30-5pm) Due with each tuition payment
Full Day	\$11,250	\$1,125	\$15/extra hour

Late Fees

Late fees are **\$2 every 5 minutes** after the pre- arranged pick-up time (If your child is picked-up late after 4:30pm which is the closing time, your late pick-up charged will be doubled)

School is **CLOSED AT 4:30 PM.** Please make the necessary arrangements to pick up your child before 4:30 pm.

Parent/Guardian #1 Signature

Date

Parent/Guardian #1 Signature

Date

Child's Name:	First	Middle	Last
Parent/Guardian Name:	First	Middle	Last
Parent/Guardian Name:	First	Middle	Last
Days and times my child will receive care:			
Arrival Time			
Departure Time			
Fee: \$		Date Payment Due:	
per			
<input type="checkbox"/>	Month	Source of Payment: <input type="checkbox"/> Parent	
		<input type="checkbox"/> Other (specify):	
<p>I agree to promptly notify the childcare provider of any changes of the above information. I understand that I am fully responsible for the terms of this agreement as stipulated.</p> <p>I have read, understand, and agree to comply with the policy and procedures and information for parents given to me by:</p> <p>_____</p> <p>Name of Licensee</p>			
Parent/Guardian Signature		Date	
Parent/Guardian Signature		Date	
I agree to provide childcare services according to the above plan. I agree to promptly notify the parents/guardians of any changes to above information.			
Licensee Signature		Date	
Street Address	City	State	Zip code
Comments:			

TERMS AND CONDITIONS

Tuition Payment and Responsibility

- The first tuition installment for 2023–2024 school year is due by September 5th, 2023.
 - Tuition is due by the 4th of each month. If you are unable to pay by the due date, you are subject to a \$25 late fee.
 - Tuition credit not given due to weather, water or power closure, student illness, or a child absence due to a contagious outbreak related to an immunization exemption, exemption from attendance to a COVID-19, holiday, vacation, or other missed absences.
 - School closure or late arrivals due to weather or power outages might not be made up due to time built into our program schedule to meet the requirements.
 - Payment may be made via personal, bank check or cash (dropped off in school)
 - Returned checks are subject to a \$25 handling fee.
 - This contract must be signed by all parents/guardians responsible for the payment of tuition
- INITIAL _____

Withdrawal

If you choose to withdraw your child from HHM after September 1, 20223, and before the end of the school year, **a 30-day written notification** is required. During the 30 day period, you will continue to be responsible for all tuition payments and any additional charges that are accrued even if your child is no longer attending.

- HHM reserves the right to suspend or deny continued enrollment if a child's account continues to be delinquent beyond 30 days.
 - Transcript/records may be denied if the account is more than 60 days past due.
 - Attorney fees or other client costs of enforcement may be added to your child's account for enforcement of contract.
- INITIAL _____

Non-Financial Provisions

- I/We authorize my child to participate in school activities performance, and other school related events
 - We may ask for assistance from families, to ensure that we are meeting the nutritional needs a child that has any food related allergies, intolerances, religious , or family choices that impact their diet.
 - HHM may end a child's enrollment:
 - If an authorized pick-up person, family member, or other connected adult's behavior, violated our mission and expectation of school behavior
 - If the information provided to school is not truthful or complete, including any details that may affect the child's experience and success in the school
 - Information will be provided to any parent/guardian that has legal responsibility for a child's education.
- INITIAL _____

Regulations

- The Department of Children, Youth and Families (DCFY) requires all students to be checked in and out of school each day by an approved drop off/pick up person or an authorized staff member. All parents and family members that pick-up should have a classroom app installed on their phones
- All children are required to meet Washington State requirements for school admission regarding health (providing allergy or other medical information) and immunization status.

INITIAL _____

This tuition contract is a legally binding contract. Our handbook and addendums set forth our mission, general expectations, protocols, and guidance and are incorporated herein by reference. HHM has the right to edit the handbook as needed, in our sole discretion, at any time.

Acceptance of Tuition Payment Schedule and Terms & Conditions

I/We would like to enroll _____ as a student of HHM for 2023 – 2024 school year. By signing this document, I/we have read and agree to the Terms and Conditions outlined in this agreement.

My child's annual tuition will be _____

Parent/Guardian #1 Signature

Date

Parent/Guardian #2 Signature

Date

Happy Montessori School Director

Date